

WS6.1 Exercise 1: Write an email

The Task

Your very good friend from the University of Alaska wants to visit you in July. However, you have already booked a holiday to Transilvania for the first weeks of July. Compose a polite reply where you indicate your problem and offer August as a new month for the visit.

Step1:

Describe what you want to do to the chatbot (chatGPT or Bard).

Paste the text above as additional information.

Bard Example:

I want to reply in an email to a very good friend. Here is the background information:

My very good friend from the University of Alaska wants to visit me in July. However, I have already booked a holiday to Transilvania for the first weeks of July. Compose a polite reply where you indicate my problem and offer August as a new month for the visit.